



**Role Title: URBAN PLANNER/ARCHITECT/DESIGNER**

**LOCATION:** New Delhi, India, with travel within and outside the country.

***TSCPL offers exciting career development opportunity for motivated Urban Planner/Architect/Designer interested in working on development sector projects.***

Total Synergy Consulting Private Limited (TSCPL), founded in 1989, is a Management and Information and Communication Technology (ICT) Consulting Firm which provides a range of business solutions and services to a range of national and international clients in both the public and private sectors. Over the past 20 years TSCPL has worked on over 150 donor funded projects in over 23 countries in Asia and Africa.

Our core practice areas include Governance, E-Governance, Urban Development, Public Financial Management (PFM) and Monitoring and Evaluation (M&E). We have applied our expertise in these fields to a range of sectors including governance and institutional reform, urban and rural development, tourism, water supply, sanitation, environmental management, education, health.

Total Synergy's mission is to continually strive to help create added value for our clients by creating and sustaining competitive advantage, by focusing on and sharpening areas where maximum value is created at the most optimal cost. We work with our clients to attain their organizational goals, creating **total synergy** between all organizational resources – physical, financial and human.

**ROLE PURPOSE:**

The selected professional will be actively involved in the Urban Planning, research, consulting, assessment and evaluation studies and documentation work on TSCPL's projects in the region.

**KEY RESPONSIBILITIES:**

- Gather and analyse data on socio-economic, legal, political, cultural, demographic, physical and environmental factors affecting land use.
- Create, prepare, or requisition graphic and narrative reports on land use data, including land area maps overlaid with geographic variables such as population density.
- Conduct field investigations, surveys, impact assessment studies or other research in order to compile and analyse data on economic, social, regulatory and physical factors affecting land use and the population.
- Preparation of Request for Proposals, including Terms of Reference for major Consultancy and Services
- Coordinate work with consultants and architects during the formulation of plans and design of large infrastructure development projects by considering the environmental and social impacts.
- Review and evaluate environmental and social impact reports pertaining to private and public planning projects and programs.
- Supervise and coordinate the work of urban planning technicians and technologists.
- Design, promote and administer government plans and policies affecting land use, zoning, public utilities, community facilities, housing, and transportation.
- Preparation of State Government's Project Documents such as Operations Manual, Procurement Manual, Financial Management Manual, Social Management/ Tribal Development Plan, Environmental Management Plan etc.
- Should be able to manage and monitor the progress of all project activities.



- Coordinate & work on assigned research, consulting or business development activities.

**EDUCATION AND QUALIFICATION:**

Master's degree in urban or regional planning, environmental planning, urban design, or geography or equivalent

**EXPERIENCE:**

The position requires 4-6 years of relevant experience preferably in the Development sector. This may be waived in case of exceptional candidates with a strong subject matter knowledge and quantitative skills.

***The right candidate will possess:***

- Strong academic background with an academic outlook
- Commitment towards social and development causes with an interest in the area of public policy and governance
- Well versed with Urban planning & design tools, Microsoft office and comfortable with the use of Information Technology
- Excellent command over English language (verbal & written) with presentation skills
- Excellent in Hindi language (speaking)
- Highly organized, attention to detail, results oriented
- An aptitude for innovation and creativity
- Ready to travel for short trips within and outside the country on pre decided schedules for designated research projects

**SALARY:**

Commensurate with industry standard and candidate's profile.